

Public Document Pack

Tony Kershaw
Director of Law and Assurance

If calling, please ask for

Adam Chisnall on 033 022 28314
Email:
adam.chisnall@westsussex.gov.uk



CLC Development Team
Room 102
County Hall
Chichester
West Sussex
PO19 1RQ



www.westsussex.gov.uk

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17 February 2020

A meeting of the Crawley County Local Committee will be held at 7.00 pm on Tuesday, 25 February 2020 in The Longley Room, Crawley Library, Southgate Avenue, Crawley, RH10 6HG

Tony Kershaw
Director of Law and Assurance

Your local County Councillors



Brenda Burgess
Three Bridges



Richard Burrett
Pound Hill



Duncan Crow
Tillgate & Furnace Green



Michael Jones
Southgate & Gossops Green



Bob Lanzer
Maidenbower & Worth



Chris Oxlade
Bewbush & Ifield West



Brian Quinn
Broadfield



Brenda Smith
Langley Green & Ifield East



Karen Sudan
Northgate & West Green

Invite you to come along to the Crawley County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Agenda

7.00 pm 1. **Welcome and introductions**

Members of the Crawley County Local Committee are Brenda Burgess, Richard Burrett, Duncan Crow, Michael Jones, Bob Lanzer, Chris Oxlade, Brian Quinn, Brenda Smith and Karen Sudan.

7.05 pm 2. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

- 7.10 pm 3. **Minutes** (Pages 5 - 10)
- To confirm the minutes of the meeting of the Committee held on 21 November 2019 (cream paper).
- 7.15 pm 4. **Urgent Matters**
- Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.
- 7.20 pm 5. **Talk With Us Open Forum**
- The Committee would like to invite questions from the public present at the meeting. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.
- 7.40 pm 6. **Progress Statement** (Pages 11 - 14)
- The document contains brief updates on statements of progress made on issues raised at previous meetings. The Committee is asked to note the report.
- 7.55 pm 7. **Community Highways Scheme** (Pages 15 - 20)
- Information Report attached that details the outcomes of the 2019 Community Highway Scheme applications and assessments.
- 8.05 pm 8. **Locality Lead Update**
- The Committee to receive a verbal update on the work completed by the Communities Team since the last meeting of the Committee.
- 8.20 pm 9. **Gatwick Green Space Partnership (C06(19/20))** (To Follow)
- The Crawley County Local Committee has two representatives on the Gatwick Greenspace Partnership (GGP).
- The Committee is asked to appoint Richard Burrett and Karen Sudan as its two representatives as discussed at the previous meeting and outlined in the report.

- 8.30 pm 10. **Crawley Community Initiative Funding (C07(19/20))**
(Pages 21 - 32)

Report by the Director of Law and Assurance.

The report summarises the Community Initiative Funding applications received via The West Sussex Crowd. The Committee is invited to consider the applications and pledge funding if appropriate.

- 8.50 pm 11. **Date of Next Meeting**

The next meeting of the Committee will take place at 7.00 pm on Thursday 18 June 2020 in The Longley Room, Crawley Library, Southgate Avenue, Crawley, RH10 6HG.

Members wishing to place an item on the agenda should notify Rachel Allan via email: rachel.allan@westsussex.gov.uk or phone on 033 022 28966

To: All members of the Crawley County Local Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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Crawley County Local Committee

21 November 2019 – At a meeting of the Committee held at 7.00 pm at Crawley Library (Longley Room), Southgate Avenue, Crawley, RH10 6HG.

Present:

Mrs Burgess (Three Bridges), Mr Burrett (Pound Hill), Mr Crow (Tilgate & Furnace Green), Mr Jones (Southgate & Gossops Green), Mr Lanzer (Maidenbower & Worth), Mr Oxlade (Bewbush & Ifield West), Mr Quinn (Broadfield) and Ms Sudan (Northgate & West Green)

Apologies were received from Mrs Smith (Langley Green & Ifield East)

14. Welcome and Introductions

14.1 The Vice-Chairman welcomed the public, officers and members of the Committee to the meeting. The Vice-Chairman asked officers and Members to introduce themselves. The Chairman, Mrs Brenda Smith, had tendered her apologies.

15. Declarations of Interest

15.1 There were none.

16. Minutes

16.1 RESOLVED that the minutes of the last meeting were approved as a correct record and signed by the Chairman.

17. Urgent Matters

17.1 There were none.

18. Talk With Us Open Forum

18.1 The Vice-Chairman invited members of the public to ask questions of the Committee relating to business not already on the agenda for discussion. In relation to the questions asked the following information was provided:

18.2 Parking on grass verges in the Borough is not a criminal offence, however any obstructions should be reported to the Police. Central Government has recently been discussing the possibility of changes in the law regarding inappropriate parking, as this issue is a national one.

18.3 A Public Space Protection Order would be the responsibility of the Borough Council to investigate and impose.

18.4 The County Council would only investigate and deal with weeds on the highway/footpaths if they had the potential to become a safety hazard or were causing structural issues. The public were encouraged to deal with any nuisance weeds themselves within their communities.

18.5 Members of the public are welcome to approach the County Council if they wish for accessible parking bays to be installed in their local areas.

18.6 The new gritting scheme that was to be imposed throughout the winter months was in line with the national average standards and would still afford high levels of safety for residents.

19. Highways Progress Statement

19.1 The Vice-Chairman invited the Area Highways Manager to introduce the update to the Committee. The Area Highways Manager gave a summary of the information included in the Progress Statement.

19.2 Members of the public raised concerns over the Manor Royal Parking Management Plan – however it was understood that this was a separate issue to the Road Space Audit included in the update. The Committee requested that the Head of Highways be invited to attend a future meeting to answer questions.

20. Presentation - Highways: Improving Local Places and Spaces

20.1 The Area Highways Manager was invited to address the Committee and deliver a presentation on the County Council's new initiative "Improving Local Places and Spaces".

20.2 The presentation gave details of how the public were to be encouraged and empowered to maintain local areas in their communities with support from the County Council.

20.3 The Committee thanked the Area Highways Manager for the informative update.

21. Appointment - Gatwick Greenspace Partnership

21.1 The Committee considered the appointment of two Members to the Gatwick Greenspace Partnership.

21.2 It was RESOLVED that the following appointments be made:

Richard Burrett and Karen Sudan as Members of the Gatwick Greenspace Partnership.

21.3 It was agreed that Members would receive a report from the appointed Councillors at future meetings on the work of the Partnership.

22. Traffic Regulation Order: Matthews Drive (C02(19/20))

22.1 The Committee considered the written report from the Executive Director for Place and Director of Highways, Transport and Planning and the recommendation included.

22.2 After considering the Traffic Regulation Order it was RESOLVED that:

the Crawley County Local Committee, having considered the responses to the formal consultation, authorises the Director of Law and Assurance to make the Order as advertised and the Director of Highways, Transport and Planning to install the scheme.

The call-in deadline for this decision is 29 November 2019.

23. **Traffic Regulation Order Prioritisation (C03(19/20))**

23.1 The Committee considered the written report from the Director of Highways, Transport and Planning and Head of Highways Operations containing the recommendation to progress the three highest scoring Traffic Regulation Orders.

23.2 To avoid any conflicts with the potential implementation of the Crawley Parking Management Plan (PMP) the Crawley CLC selected the TROs that were considered to address safety concerns rather than the highest scoring TROs from the list attached at Appendix A of the report:

1. M3007997 - Dobson Road, DYL protection. Busy residential area with lots of parking issues near Manor Royal.
2. M3000397 – Langley Drive, DYL protection. Busy residential area with lots of parking issues near Manor Royal.
3. M3004929 – Sandringham Road, DYL protection. Busy residential area near school with lots of parking issues.

The call-in deadline for this decision is 29 November.

24. **Crawley Community Initiative Funding (C04(19/20))**

24.1 The Committee considered Community Initiative Funding applications that had been received via the West Sussex Crowd, as set out in Appendix A of the report.

24.2 The Committee considered each application on its merits and it was RESOLVED that the following pledges be approved:

- 420/C – Nicky’s WorkShop, ‘Where warriors are made’, up to **£1,000** – towards purchasing a van and mobile equipment to deliver gymnastics workshops to school pupils across Crawley, **subject to** the project reaching 50% of its crowdfunding total before the end of the financial year.

<https://www.spacehive.com/where-warriors-are-made>.

- 426/C – Crawley Youth Centre, 'Outdoor basketball court', up to **£1,000** – towards refurbishing the Youth Centre's basketball court for use by local clubs and the wider community.

<https://www.spacehive.com/outdoor-basketball-court>.

It was also RESOLVED that the following Micro Fund applications be awarded:

- 427/C – Rivers LPC, 'Rivers' women's sewing project', **£501.10** - towards purchasing sewing machinery and equipment in order to teach new skills through training workshops.
- 428/C – Talk Broadfield, 'Love where you live, love Broadfield', **£730.00** – towards the production of posters and leaflets to support a national campaign at local level – 'Keep Britain Clean'.
- 438/C – Crawley Run Crew, 'Run Safe', **£748** – towards the cost of emergency ID trainer tags for members and a print-run for 500 promotional flyers.
- 439/C – Gurjar Hindu Union (GHU), 'Bollywood in the community', **£748.75** – towards purchasing 25 children's Bollywood dance costumes plus publicity, transport and refreshment costs for performances in the community.
- 440/C – Malaika and MOSS Group (Multicultural Organic Shambas Society), 'Acquiring audio/visual facility', **£138** – towards purchasing gardening materials for communal allotment activities.

The call-in deadline for this decision is 29 November 2019.

25. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (C05(19/20))**

25.1 The Committee considered the written report from the Director of Education and Skills and the recommendation that the nomination for appointment of a Local Authority Governor, as set out in Appendix A of the report, be approved.

25.2 It was RESOLVED that the following nomination be approved:

- Dawn Martin to the Waterfield Primary School for a four-year term.

The call-in deadline for this decision is 29 November 2019.

26. **Date of Next Meeting**

26.1 It was confirmed that the next meeting of the Crawley County Local Committee would take place on 25 February 2020 at 7pm at Crawley Library.

Chairman

The meeting closed at 8.40 pm.

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**Crawley CLC
Highway Update
February 2020**

Approved Infrastructure Plan Priorities

	IP Priority- Selected by WC CLC	Delivery year	Project Manager	Latest Update
	Ifield Avenue Cycle Route	2019/20	Simon Osborne	Currently under construction, estimated completion due March 2020
1	Improvement Scheme-to reduce congestion and improve Vehicular Access - Junction of Ifield Drive and Ifield Avenue and connection with Crawley Avenue (A23) Roundabout	2020 /21	Jamie Lightfoot	Construction is currently in the provisional delivery programme for 20/21

	Community Highway Schemes Selected for design 2018/19	Delivery year Construction	Project Manager	Latest Update
1	Bewbush Manor Roundabout – Lane Markings / signing	20/21	Simon Osborne	Construction is currently in the provisional delivery programme for 20/21

	Community Highway Schemes Selected for design 2019/20	Delivery year Construction	Project Manager	Latest Update
	Turners Hill Road Controlled Crossing	20/21	TBC	Construction is currently in the provisional delivery programme for 20/21
	Copthorne Road – Controlled Crossing	2020/21	TBC	Construction is currently in the provisional delivery programme for 20/21
1	Matthews Drive Chicane removal	2020/21	Kevin Moss	Construction is currently in the provisional delivery programme for 20/21

	Community Highway Schemes Selected for design 2019/20	Delivery Year Design	Project Manager	
1	Southwater Close Footway Link	20/21	TBC	Design is programmed to be undertaken 20/21

Local Transport Improvement Plan

1	West Green Drive Pedestrian Crossing West Green School	19/20	TBC	Crossing designed, Formal advert /consultation started 19 Feb
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Approved Infrastructure Plan Priorities

Traffic Regulation Orders Selected by Crawley CLC for Progression

	TRO Priority- Selected by CRAWLEY CLC for progression in 2019/20	Delivery year	Project Manager	Latest Update
1	<ul style="list-style-type: none"> A23 Bus Lane – amendment to allow all buses 	2019/20	John Cunningham	Complete
2	<ul style="list-style-type: none"> North Road Three Bridges Parking Restrictions 	2019/20	John Cunningham	Complete
3	Byron Close Parking restrictions	2019/20	John Cunningham	Awaiting Formal Advert
4	Peeks Brook Lane Speed Limit	2019 /20	John Cunningham	Awaiting Formal Advert

	TRO Priority- Selected by CRAWLEY CLC for progression in 2019/20	Delivery Year	Project manager	Latest Update
1	Dodson Road parking restrictions	20/21	John Cunningham	Design works to start after 1 April
2	Langley Drive – parking restrictions	20/21	John Cunningham	Design works to start after 1 April
3	Sandringham Road – Parking restrictions	20/21	John Cunningham	Design works to start after 1 April

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Community Highway Schemes – Update November 2019

Introduction

The current prioritisation process for Community Highway Schemes (community-led improvement schemes) was established in 2016. This process is a 'prioritised approach' where community requests are considered by assessment against a scoring matrix and the resulting priority scores are used as a basis to establish a forward programme for these works. The programme is subject to funding availability (county council capital funding and developer contributions secured under s106 agreements) and resources.

Evaluation of Submitted Schemes

In line with the agreed process, a moderation team, comprising of officers from Highways Operations (Area Teams), Highways Improvements and an Independent officer met in September and November 2019 to consider all applications for improvements schemes received by 31 July 2019. Over 36 applications were submitted.

It has previously been determined that a minimum score of 40 points is required for a scheme to meet the set criteria appropriate to deliver a sustainable and beneficial highways improvement that aligns with the County Council priorities.

It should be noted a score of over 40 in this process does not always guarantee a scheme will be programmed as it depends on the available budget set on an annual basis.

Results of Evaluation

The 14 schemes achieving the 40 point minimum score and recommended for progression to the next stage of the process are shown in Appendix A, the schemes not achieving the 40 point score and not recommended for progression are shown in Appendix B.

Schemes in Appendix A will form the proposed community schemes programme which will be included on the WSCC Annual Delivery Programme for design in 2020/21. The Annual Delivery Programme is subject to final budget allocations and programme approval. It is planned to start delivering these schemes as part of the WSCC Annual Delivery Programme from 21/22 onwards (again subject to feasibility & availability of funding).

Some schemes of a more complex nature involving a greater degree of public consultation or legal orders may need to be constructed in subsequent years.

As part of all scheme design and feasibility, there may be issues identified in more detailed investigations and surveys which demonstrate that a scheme is no longer viable.

Schemes in Appendix B will not be progressed. However, should additional supporting information become available they could be resubmitted in the future. For example, if there is a material change to circumstances since the original application that could alter the scoring of the application such as a new

external funding opportunity has arisen or a new consultation exercise has been undertaken and provides new supporting evidence.

Future Applications

We would like to encourage online applications for new Community Highway Schemes to be considered for possible inclusion in the 2021/22 annual works programme for design and feasibility. To ensure we meet the new timetable for budget setting and approval, applications need to be received by the end of June 2020.

<https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/apply-for-a-community-highways-scheme>

Appendices

Appendix A – Community Highway Schemes Approved - November 2019

Appendix B – Community Highway Schemes Rejected - November 2019

Appendix A - Community Highway Schemes Approved for Progression - November 2019

Division	Parish	Local Member	Scheme Name	Description	Approx Cost	CLC	Moderation Panel Comments
Chichester North	Chichester City	Jeremy Hunt	Winterbourne Road Shared Cycleway Facility	To provide a shared use facility	£30,000	South Chichester	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
Lancing		Ann Bridges	Lancing Business Park - TRO	TRO- Parking	£6,000	Adur	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
Chichester North	Boxgrove	Jeremy Hunt	A285 Halnaker Improvements	Various improvements to the A285 through the village.	£50,000	South Chichester	A Reduced scheme based on village gateways , dropped crossings & parking area improvement has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc .
* Langley Green & Ifield East	Crawley	Brenda Smith	Southwater Close Footway	Approx 15m of missing footway to connect housing estate to the network	£20,000	Crawley	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
Chichester West	Fishbourne	Louise Goldsmith	Blackboy Lane footway proposals	provide new footway along western verge to join community centre with the A259 and link up with new footpath PC are providing within their own land.	£120,000	South Chichester	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
Midhurst	Rogate (Rake and Hill Brow)	Kate O'Kelly	B2070 Improvements / traffic calming	A range of proposals which include improve pedestrian and cycle facilities, change in speed limit and other community funded proposals	£175,000	North Chichester	A reduced scheme based around Bull Hill junction improvements, speed limit, dropped kerbs and footway improvements near the pub has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budgets and Annual Delivery Programme these will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme
Bramber	Woodmanco te	David Barling	Brighton Road, Woodmancote - new footway	Request for footway "missing link".	£50,000	Chanctonbury	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
Holbrook	Horsham	Peter Catchpole	Warnham Road, Horsham - pedestrian crossing facility	Request for a pedestrian crossing facility near the Riverside Walk and Warnham Nautre Reserve	£30,000	North Horsham	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.

Agenda Item 7

Appendix A

Division	Parish	Local Member	Scheme Name	Description	Approx Cost	CLC	Moderation Panel Comments
Horsham Riverside	Horsham	Morwen Millson	Blackbridge Lane - Provision of pedestrian crossing facility	Either a pedestrian refuge or controlled crossing	£55,000	North Horsham	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
Tarring	N/A	Bob Smytherman	Tarring Area Traffic Calming	Tarring Area Traffic Calming	£70,000	Worthing	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
Bramber	Bramber	David Barling	Clays Hill Steyning - footway improvement	Regrade footway to provide better accessibility	£25,000	Chanctonbury	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
Arun East	Findon	Deborah Urqhart	Speed reduction 50 to 40mph	Reduction of speed limit from 50 to 40, including VAS replacement	£20,000	Joint Eastern Arun	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.
East Grinstead	East Grinstead	Liz Bennett	A264 Holtye Road , footway near hospital	Construct missing section of path	£5,000	North Mid Sussex	Community scheme has been reviewed and accepted as meeting the criteria for progression. Subject to approval of budget and Annual Delivery Programme, this will be designed in 20/21 with delivery 21/22 onwards. Delivery date will be subject to the complexity of the scheme, consultaion etc.

Appendix B - Community Highway Schemes 2019 - Rejected Schemes

Division	Parish	Local Member	Scheme Name	Description	CLC	Moderation Panel Comments
* Tilgate & Furnace Green	Crawley	Duncan Crow	Hawth Avenue Ped Crossing	Ped Crossing	Crawley	More evidence required, we will undertake further survey to establish demand and will be reconsidered next year. Estimated cost £150000
Horsham Hurst	Horsham	Nigel Dennis	New Street Horsham	20 mph zone	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. limited benefit due to average speeds already below 20
East Worthing	N/A	Roger Oakley	Ham Road One way plug	Ham Road One way plug	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. Concerns about increase in journey time and effect on local residents, suggest investigate HGV ban .
Holbrook	North Horsham	Peter Catchpole	North Heath Lane, North Horsham	Request for a pedestrian crossing facility to aid crossing busy road. Adjacent to Riverside Walk, parish church and pub nearby.	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process. Check with signals team if feasible
Haywards Heath	Haywards Heath	Sujan Wickremaratchi	Harland School	coloured crossing	Central & South Mid Sussex	No practical scheme identified.
Bramber	Ashurst	David Barling	Horsham Road, Ashurst	Request for VAS to control speeding	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Henfield	Shermanbury	Lionel Barnard	A281 Brighton Road footway provision	Provide a footway linking new development to existing infrastructure	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Bramber	Steyning	David Barling	High Street Steyning - Planters	Provide and install planters to improve street scene	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Storrington	Storrington	Paul Marshall	Manleys Hill, Storrington	Request to signalise and provide ped crossing facility junction Manleys Hill with School Hill and High Street.	Chanctonbury	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
* Northgate West Green	Crawley	Karen Sudan	London Road Ped Crossing	Controlled crossing outside leisure park	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
* Pound Hill	Crawley	Richard Burrett	The Ridings - Crossing	Controlled Crossing	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
* Three Bridges	Crawley	Brenda Burgess	Stephenson Way Traffic Calming	Traffic Calming	Crawley	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Arun West	Yapton	Jacky Pendleton	New Cycling facilities to existing carriageway	Upgrade existing, no through route section of carriageway to include cycling facilities	Joint West Arun	Awaiting planning application , check with Cycle Team if this is on the cycle network prog
Billingshurst	Billingshurst	Amanda Jupp	Adversane Crossroads	Village speed limit reduction to 30mph with Gateway or other engineering features.	North Horsham	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Tarring	N/A	Bob Smytherman	Wiston Ave & St Lawrence Road School Wig Wags	Wiston Ave & St Lawrence Road School Wig Wags	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Broadwater	N/A	Bryan Turner	Congreve Road Traffic Calming	Congreve Road Traffic Calming	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Northbrook	N/A	Sean McDonald	Fulbeck Avenue Traffic Calming	Fulbeck Avenue Traffic Calming	Worthing	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Worth Forest	Balcombe	Bill Acraman	Balcombe Village enhancements	Village Enhancements	North Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Hurstpierpoint & Bolney	Hurstpierpoint	Joy Dennis	High street Complex TRO	High street Complex TRO	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Hurstpierpoint & Bolney	Albourne	Joy Dennis	B2116 complex TRO	Tro Speeding/ HGVs	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Hassocks & Burgess Hill South	Hassocks	Kirsty Lord	Keymer Road Ped Crossing	Ped Crossing	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.
Hassocks & Burgess Hill South	Hassocks	Kirsty Lord	Lodge Lane Cycleway	Provision of cycleway	Central & South Mid Sussex	Community Scheme has been reviewed and it did not meet criteria threshold for progression under this process.

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Crawley County Local Committee**Ref: C07(19/20)****Community Initiative Funding****Key Decision:
No****25 February 2020****Part I****Report by Director of Law and Assurance****Electoral Divisions:
All in Crawley CLC
area****Recommendation**

That the Committee considers the pitches and applications submitted for Community Initiative Funding as set out in Appendix A and awards funding accordingly.

1. Background and Context

- 1.1 The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people's wellbeing and support [The West Sussex Plan](#).
- 1.2 The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link:
http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx
- 1.3 For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative Fund.
- 1.4 Effective from 8 February 2019, the County Council's Community Initiative Fund budget was reduced from £280,000 per year to £140,000 per year, following a decision taken by the Cabinet Member for Safer, Stronger Communities (decision reference SSC8 18/19). It was approved that this proposal be included in the Governance Committee review of County Local Committees with implementation of savings to be delayed until the review has been completed. Therefore, it was agreed that the 2019/20 CIF budget be provisionally reduced to £140,000, subject to the outcome of the Governance Committee review of CLCs on 25 November 2019. This decision was supported by the Governance Committee.
- 1.5 Effective from 12 June 2019, the Cabinet Member for Safer, Stronger Communities took a decision to introduce a Micro Fund following feedback received from groups relating to small projects (decision reference SSC02 19/20). Applications to the Micro Fund are intended for projects with a total cost of up to £750 as an alternative to crowdfunding and pitching to

CIF via West Sussex Crowd. As with crowdfunding pitches, Micro Fund applications are considered at CLC meetings. CLCs were advised to allocate up to 30% of their budget to Micro Fund applications, although this is discretionary.

2. Proposal

- 2.1 That the Committee considers the pitches and/or applications for Community Initiative Funding as set out in Appendix A.
- 2.2 Pledges can be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from Locality and starting fundraising by the end of the financial year.

3. Resources

- 3.1 For the 2019/20 financial year, Crawley CLC had a total of £18,000.00 available for allocation, of this **£1,843.15** is still available for allocation. Details of awards made in the current programme and previous financial year are included in Appendix B.
- 3.2 There are three crowdfunding pitches for consideration by the Committee with a total project value of £12,914.00.

Factors taken into account

4. Consultation

- 4.1 Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.
- 4.2 District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

- 5.1 There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore, the terms and conditions associated with CIF provide for the County Council to request the return of funds.
- 5.2 Projects that do not reach 95% of their funding target on The West Sussex Crowd within their project timescales will not receive any funds.

Any pledges made to unsuccessful projects will therefore be returned to the CLC CIF allocation and be detailed in Appendix B.

6. Other Options Considered

- 6.1 The Committee does have the option to defer or decline pitches but must give valid reasons for doing so. If it defers a project it needs to take into account the timescales for the project and whether a deferral would allow the organisation to pitch at the following meeting.

7. Equality Duty

- 7.1 Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

- 8.1 The Community Initiative Fund's eligibility criteria require applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

9. Crime and Disorder Act Implications

- 9.1 The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety contained in Section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

- 10.1 The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Adam Chisnall, Democratic Services Officer – 033 022 28314

Appendices:

Appendix A – Current pitches for consideration by the Committee

Appendix B - Summary of awards made in 2019/20 and 2018/19

Background Papers:

West Sussex Crowd pitches -

<http://www2.westsussex.gov.uk/ds/clc/c/c250220i10back.pdf>

Decision SSC8 18/19 -

<https://westsussex.moderngov.co.uk/ieDecisionDetails.aspx?ID=494>

Decision SSC02 19/20 -

<https://westsussex.moderngov.co.uk/ieDecisionDetails.aspx?ID=611>

Current pitches for consideration by the Committee

West Sussex Crowd

The following projects have pitched to the Community Initiative Fund since the last meeting:

Fundraising Stage –

- **465/C – Special Support Centre Parents and Friends Association, 'Climbing frame SSC Desmond Anderson', £4,980.00 - towards replacing a wooden climbing frame for children with processing disorder.**
www.spacehive.com/climbing-frame-ssc-desmond-anderson

Preparation Stage –

- **460/C – Arctic Handball Club, 'Handball in professional style', £4,061.00 – towards the cost of enrolling staff on coaching and refereeing qualifications.**
www.spacehive.com/hadball-in-professional-style
- **482/C – Treasure Island GB CIC, 'International Folklore Dew Festival', £3,873.00 - towards general equipment and branding for the Festival.**
www.spacehive.com/international-folklore-dew-festival

Micro Fund

No applications have been received.

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Summary of awards made in 2019/20 and 2018/19

The following applications have received funding during the 2019/20 financial year to date:

Applicant	Summary	Member	Awarded	Evaluation
WEST SUSSEX CROWD				
355/C – Special Support Centre Parents & Friends Association	Towards the cost of a replacement water feature, bubble machine and resin gravel	Duncan Crow	£1,365.00	Feedback received (view via Google Chrome web browser)
362/C – Arctic Handball Club	Towards purchasing tracksuits and portable goals	Chris Oxlade	£1,582.00	Feedback received (view via Google Chrome web browser)
372/C – Langley Green Primary School PTA	Towards purchasing and installing an outdoor gym and wooden shelter	Brenda Smith	Project in Preparation Stage £3,320.00 – pledge awarded 27/06/19	N/A
373/C – Rivers LPC	Towards purchasing sewing and IT equipment for the launch of a women's resource centre	Chris Oxlade	Project in Fundraising Stage £1,889.00 – pledge awarded Crowdfunding deadline: 31/01/20	N/A
382/C – Emerald Sports & Social Club	Towards the preparation and installation of new floodlighting at a multi-purpose sports training facility	Karen Sudan	£3,135.00	No feedback received

420/C – Nicky's Workshop	Towards purchasing a van and mobile equipment to deliver gymnastics workshops to school pupils across Crawley	Bob Lanzer	Project in Fundraising Stage £1,000.00 yet to be awarded – subject to reaching 50% of its target by the end of the financial year Crowdfunding deadline: 9/04/20	N/A
462/C – Crawley Youth Centre	Towards refurbishing the Youth Centre's basketball court for use by local clubs and wider community	Karen Sudan	Project in Fundraising Stage £1,000.00 – pledge awarded Crowdfunding deadline: 29/02/20	N/A
MICRO FUND				
427/C – Rivers LPC	Towards purchasing sewing machinery and equipment in order to teach new skills through training workshops	Chris Oxlade	£501.10	No feedback received – Member to follow-up
428/C – Talk Broadfield	Towards the production of posters and leaflets in support of the national campaign - 'Keep Britain Clean'	Brian Quinn	£730.00	No feedback received – Member to follow-up

<p>438/C – Crawley Run Crew</p>	<p>Towards the cost of emergency ID trainer tags for members and a print-run for 500 promotional flyers</p>	<p>Brian Quinn</p>	<p>£748.00</p>	<p>No feedback received – Member to follow-up</p>
<p>439/C – Gurjar Hindu Union</p>	<p>Towards purchasing children's Bollywood dance costumes and associated costs with school performances</p>	<p>Brenda Smith</p>	<p>£748.75</p>	<p>No feedback received – Member to follow-up</p>
<p>440/C – Malaika and M.O.S.S - Multicultural Organic Shambas Society</p>	<p>Towards purchasing a projector to aid speakers at group meetings plus gardening materials for communal allotments</p>	<p>Richard Burrett</p>	<p>£138.00</p>	<p>No feedback received – Member to follow-up</p>

The following applications received funding during the 2018/19 financial year:

Applicant	Summary	Member	Awarded	Evaluation
213/C – Caroline Haslett Memorial Project	Towards the cost of purchasing pull-up banners and printing consultation leaflets	Sue Mullins	£400.00	Feedback received (view via Google Chrome web browser)
215/C – Crawley D of E new minibus appeal	Towards purchasing a part-used minibus	Michael Jones	£3,000.00	No feedback received
216/C – Multicultural Crawley	Towards the cost of advertising and purchasing arts & crafts equipment	Sue Mullins	£700.00	No feedback received
230/C – Wheelchair Swing & HAT for MPCC	Towards the cost of installing a wheelchair accessible swing	Bob Lanzer	£4,000.00	No feedback received
260/C – Outdoor gym in Broadfield	Towards installing gym equipment around the grounds of community centre	Brian Quinn	£3,000.00	No feedback received
261/C – The Mill Indoor Art Garden	Towards purchasing materials to create the indoor art area for visiting schools and parents	Brenda Smith	£400.00	Feedback received (view via Google Chrome web browser)
295/C - Keep us hiking	Towards purchasing new hiking equipment	Michael Jones	£4,876.00	No feedback received

303/C – Discover Crawley Together	Towards event publicity, venue hire and development of family learning activities	Chris Oxlade	£4,066.00	No feedback received
306/C – Broadfield Arts Festival	Towards designing and producing advertising material and hire of marquee/ stretch tent	Brian Quinn	£4,594.00	No feedback received
329/C – Pound Hill South Community SpeedWatch	Towards purchasing a speed gun, tuning fork and reflective tops	Bob Lanzer	£514.51	No feedback received
335/C – Community Choral Events	Towards the hire cost of venue, choir stalls, lighting and sound	Chris Oxlade	£1,898.00	No feedback received

To note: The following application received funding but subsequently failed to successfully reach their fundraising target. The funds will be carried over and are available for reallocation by the Crawley CLC.

- 214/C – Move the Goalposts, £400 – Towards the sport programme’s marketing, advertising and equipment costs.

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